



**Minutes of the QUALANOD Executive Committee meeting
held on 22 November 2007 (11h30 – 13h15)
in Zurich (Hotel Sofitel)**

EC members:

ESTAL

J. Bettencourt (**Chairman**)
M. Koot
P. LLoret

EAA

T. Bardh
Å. Broli
A. Mafezzoni (for C. Baroni)

Guests:

G. Barbarossa
R. Boi (TC)
F. Dijkstra (TC)
R. Furneaux (TC)
P. Leclainche
J. Luthiger (EAA)
W. Mader (TC)
I. Vermeeren (TC)
R. Wunderlin (TC)

Secretariat:

J. Schoppig
P. Bellot (minutes)

Apologies:

C. Baroni (replaced by A. Mafezzoni)

A G E N D A

1. Minutes of the meeting held on 20 June 2007
2. Technical Committee meeting
3. PR activities
4. Accreditation: meeting of the joint working group held in Paris on 5.9.07
5. Consideration of EAA's financial contribution to QUALANOD
6. Current number of licensees
7. Composition of the Executive Committee in 2008/2009
8. Any other business
9. Next meeting



The Chairman, Mr. Bettencourt, welcomed the Executive Committee members and guests and opened the meeting.

1. Minutes of the meeting held on 20 June 2007

The minutes of the previous meeting were unanimously approved.

2. Technical Committee meeting

2.1 Summary of the session

Mr. Schoppig summarized the discussions and committee's decisions.

For more details, please refer to the minutes of the Technical Committee meeting.

2.2 Executive Committee's resolutions

Following the Technical Committee's recommendations, the Executive Committee reached the following decisions:

➤ **2006-2007 statistics**

A statistical report covering the inspections carried out during 2006 and 2007 will be prepared for the next Technical Committee meeting.

➤ **Update Sheet No. 7 - specification of etching practices**

Update Sheet No. 7, effective from 1 January 2008, will be sent to the national associations and published on the QUALANOD website.

➤ **Corrected inspection form**

The national associations and inspection bodies will be informed about the correction made by the Technical Committee in section 4.3.4.

➤ **Abrasive paper**

The paper ordered will be sent directly to the national associations by the supplier.

At the next QUALANOD meeting, Mr. Boi will submit a proposal for an approval procedure for the abrasive paper.

➤ **Assessment of an MT process after laboratory tests (stage B)**

Outdoor exposure will be started as soon as possible, and an evaluation will be made after one year. The testing laboratory will be instructed to send samples and reference panels to QUALANOD for an assessment of the discoloration problem. At the same time, the supplier will be requested to provide a Material Safety Data Sheet (MSDS) according to European law.

➤ **Assessment of an MT temperature process after outdoor exposure (stage C)**

The Secretariat will confirm the provisional approval to the supplier and ask him to immediately send panels for outdoor exposure in Genoa. A visual assessment will be made by the Technical Committee after one year's outdoor exposure.

➤ **Letter of complaint**

Messrs. Bettencourt and Schoppig will write a letter to the national association to complain about the testing laboratory's work.

3. PR activities

Mr. Schoppig informed those present that, contrary to what had been announced at the previous meeting, QUALANOD would not be present at next year's METEF exhibition in Brescia.

Regarding Aluminium 2008 (Essen), Mr. Mader said that QUALANOD should contact VOA and not GDA e.V.

4. Accreditation: meeting of the joint working group held in Paris on 5.9.07

Messrs. Bettencourt, Boi and Leclainche commented on the first proposals from the "Accreditation" working group.

Mr. Schoppig explained that one of the working group's first conclusions was that some official documents had to be modified in order to be in line with the certification rules. He presented the draft revised licence documents and explained the most important changes: different layout for licensees managed by accredited national associations (logo of the relevant accreditation body) and for licensees in countries with no accredited general licensee (Swiss accreditation logo), incorporation of the licensee's full address, footer giving QUALANOD's address. As the certificates valid until 31 December 2008 had already been distributed, the new layout would only be applied at the end of next year for the 2009 certificates.

Mr. Schoppig also informed those present that AC-Treuhand had extended the accreditation and that a clear link to QUALANOD had been added. The new wording was: "Accreditation as Certification body for products of the aluminium industry according to QUALANOD and QUALICOAT".

Mr. Boi said that many issues needed to be clarified by QUALANOD before gaining full acceptance from EURO CER.

Another meeting of the joint "Accreditation" working group would be organized as soon as possible.

5. Consideration of EAA's financial contribution to QUALANOD

The Chairman informed those present that EAA was willing to pay its financial contribution until next year but wished to review this contribution in the future. QUALANOD's Executive Committee had therefore been instructed by the General Meeting to study this financial issue. An extraordinary meeting would be held in March 2007 in Zurich, at the same time as ESTAL's meeting.

Mr. Luthiger assured those present that EAA's intention was not to hurt QUALANOD but, on the contrary, to develop healthier conditions.

Mr. Bettencourt explained that EAA had also asked for the working procedure to be reviewed and the organization of the meetings to be formalized in order to better separate the technical work from the executive work. As a long time member of the QUALANOD committees, he himself appreciated the way QUALANOD had always worked.

6. Current number of licensees

An overview of the distribution of QUALANOD licences in Europe and worldwide was presented by the Secretariat. Since June 2007, six new licences had been granted in Europe: 3 in Turkey, 1 in Germany, 1 in Italy and 1 in Spain.

Mr. Broli wondered why QUALANOD had a wider presence in the South than in the North of Europe. Mr. Bettencourt explained that there was some historical background. When QUALANOD had been founded, the use of aluminium windows had been more widespread in southern countries than in northern countries. Nevertheless, a tremendous amount of work had been required to achieve such a good membership.

The PowerPoint presentation and current list of licensees would be attached to these minutes.

7. Composition of the Executive Committee in 2008/2009

At the General Meeting held the evening before, EAA and ESTAL had confirmed the following nominations:

EAA

Messrs.	Torbjörn BARDH	SAPA	Sweden
	Andrea MAFEZZONI	METRA	Italy
	Åsmund BROLI	HYDRO ALUMINIUM	Norway

ESTAL

Messrs.	José BETTENCOURT	APAL	Portugal
	Michiel KOOT	STANOD	Netherlands
	Pedro LLORET	ASESAN	Spain

In accordance with the Articles of Association, the Executive Committee appointed Mr. Åsmund BROLI as its Chairman.

8. Any other business

None.

9. Next meetings

The next meetings of the Executive Committee would be held

**in Hotel SOFITEL Zurich
on Thursday, 13 March 2008 at 2 p.m.
(extraordinary meeting)**

and

**in Barcelona or Sitges (Spain)
on Wednesday, 25 June 2008**